

**PLEASE POST**

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TO: ALL EMSH EMPLOYEES (In-House Only)

FROM: HUMAN RESOURCES OFFICE

RE: VACANT NURSE TEAM LEAD

DATE: March 12, 2025

The Human Resources Office is now accepting applications for a Nurse Team Lead for BASAC

**STARTING SALARY:** \$5,481.23 monthly (plus 18% location pay)

**WORKING HOURS:** 8a to 5p M-F

**DUTIES:**

- 24-hour staffing and scheduling all nursing staff for two substance Abuse Disorder units.
- Maintains education, certifications, HR records on nursing staff.
- Member of Treatment Team
- Communicates with all disciplines regarding the clients' health and progress in the program.
- Orders and maintains supplies for the units.
- Monthly Infection Prevention Reports.
- QA reporting monthly
- Conducts unit rounds and rounds with Psychiatrist as required.
- Evaluates and directs all nursing staff, establishes goals for the nursing department, creates and enforces compliance with company policies and provides disciplinary action where needed
- Recruits, trains, and onboards new nurse staff.
- Trains on policies, procedures, and protocols.
- Reviews MARS and documentation for accuracy monthly.
- Monitors performance of nursing staff to ensure all policies and procedures are followed.
- Provides direct supervision for the Addiction Treatment Technician supervisor.
- Promotes and maintains harmonious relationships among nursing personnel, medical staff, individuals receiving services and the public to ensure good communication among all
- Attends and ensures that nursing and addiction treatment staff attend various in-services and training sessions
- Other duties as assigned.

**REQUIREMENTS:**

Must hold a current RN license

Minimum of two to four years of experience

Must have strong written communication skills

Good working knowledge of nursing policies and responsibilities

Must have proven record of working with teams

Please apply online on the MSPB website or submit a resume on Indeed no later than the close of business Friday, March 21st, 2025. Please contact Monica Husband at 601-581-7847 for more information.